Edmonton Basketball Officials Association

Policy Title: **Monetary Penalty for Declines/Turnbacks**	Version: 1.0
Approved: September 16, 2015	--Original Signed By-- Leo Mangano, President
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1. Overview:

1.1. The Board, given the authority through its Objects and Bylaws for the governance of the Edmonton Basketball Officials Association will develop policy in the areas of governance, operations, and advocacy of the Association.

1.2. Hereafter, the Edmonton Basketball Officials Association will also be known as the EBOA.

2. Purpose:

2.1. The following Policy will define how the monetary penalties for declines will be administered. It is designed to ensure there is consistent approach to officials identifying their availability, while allowing the organization to maintain a high standard and delivery of service. The operational needs of the organization remain of primary importance.

3. Application:

3.1. This policy applies to all members as defined by Article 4 of the EBOA Bylaws.

4. Definitions:

4.1. Accept By – The period of time after an assignment is published that a member has to accept or decline a game

4.2. Arbiter – Means the Arbiter Sports Assigning Program

4.3. Blocks – Means an indication of members preference with regards to times, dates, leagues, teams, venues, and partners

4.4. Declines – Means the return of a game by a member prior to accepting the game for any reason

4.5. Member – Means a Member of the Association (Article 4 EBOA Bylaws)

4.6. Sectional Year – Means the following time periods (September – March, April – June, July-August)

4.7. Turnback – Means the return of a game by a member after accepting the game for any reason, this also includes games whose times for the accept by dates have elapsed

5. Principles:

5.1. The EBOA recognizes that one of the principle goals is to assign games in an efficient and effective manner.

5.2. The EBOA has identified the operational needs of the organization as being critically important

6. Procedures:

6.1 Administration

6.1.1. Members will incur a monetary penalty as determined by the Executive for decline/turnbacks every 10th game

6.1.2. One game is the equivalent to one turnback/decline

6.1.3. Assignors will ensure an accept by date of no greater than 3 days is affixed to all published assignments

6.1.4. Members will ensure their blocks are updated 21 calendar days in advance

6.2 Appeals

Level 1

6.2.1. To ensure a fair and impartial process, there shall be an appeal process

6.2.2. A member may present any reason with regards to the appeal

6.2.3. To access the appeal period, a member must submit an email to the Director of Assigning or Executive's designate within 30 calendar days

6.2.4. The email must indicate the period in which is being appealed and the reasons for the appeal

6.2.5. The Director may allow the appeal at his or her discretion

Level 2

6.3.1. If the member is dissatisfied with the outcome of the Level 1 appeal, s/he may apply by email within 7 calendar days by email to the Director of Discipline and Mediation

6.3.2. The Discipline and Mediation Director shall present the appeal to the Executive for review at the next dually scheduled Executive meeting

6.3.3. The Executive will either allow or deny the appeal

6.3.4. The decision by the Executive is binding and not subject to further levels of appeals

7. EXEMPTION:

7.1. Games assigned within 24 hours of the game start times are not included in this policy.

8. GENERAL ADMINISTRATION:

8.1. A member may not enter into an amount owing based upon fines assessed under this policy

8.2. A turnback/decline will be assessed to members who find their own replacement

8.3. A member may not text an assignor to decline or turnback a game