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**Edmonton Basketball Officials Association (“EBOA”)**

**Executive Meeting Minutes**

**August 29, 2010**

**\*denotes non-voting members**

**Present:**

Fred Goldring

Cam Magnan

**\*Kent Heine**

Leo Mangano

Stephane Labonne

Karen Lasuik

Shannon Taylor

Franco Panizzon

Gil Desmarais

Gary Nahornick

Ed Harasem – not in attendance

**Agenda**

-Additional agenda item - #19 grievance received by EBOA

**Minutes from May 8, 2010 – adopt**

**Moved by F. Goldring:** That the May 8, 2010 minutes be approved

**Seconded by L. Mangano**

**PASSED**

**Referee Fees**

-Proposed league to compete with EBA

Questions raised include:

1) Can we service this league this year given existing commitments?

2) If we can, what do we charge them?

How many nights and what nights

Rules and timeframes

How many teams will there be?

**Action: G. Desmarais will follow up with the league coordinator and ask these questions**

**Game Fees**

-F. Panizzon started reviewing game fees in other Associations because some members in the EBOA expressed concerns that our fees have not increased in a number of years – as such they want to see an increase.

-Travel was also identified as an issue.

-K. Heine suggested that a smaller group be struck to come up with a recommendation to be brought back to the Executive in January 2011.

-Discussion took place regarding game fees and possible implementation in September 2010.

**Moved by L. Mangano:** That the attached fee schedule be approved for this year (2010).

**Seconded by F. Goldring**

**Passed unanimously**

-There was discussion with respect to Wheelchair assignments. EBOA is currently providing officials. Perhaps we should look at bringing it back through Gil and the EBOA so it can flow through the EBOA account. Gil will also look into a fee increase.

### **EBOA Membership Fees**

-suggested that EBOA fees remain the same as 2009-'10

\$70.00 for community

\$125.00 for EBOA generally

**Moved by F. Goldring:** No increase in membership fees this year

**Seconded by C. Magnan**

**Approved unanimously**

### **Go Centre Donation**

-Kent has been in discussions with the Go Centre (GC) to give charitable receipts to people that contributed over \$20.00 to the go-centre

-The total EBOA donation for all five years will be approximately \$35,000.00 to be given to the GC and the cheque will likely be given in September 2010

### **Expense Reimbursement**

-Reimbursements – Kent will reimburse you if you have receipts to give him

-Leo suggested that we have a clearer picture of the budget (ie: broken down further).

### **Governance Committee (structure of the association)**

-Take a look at the way the executive is structured and how the association generally runs.

-Research other associations.

-Look at best practices and perhaps draft a document indicating same

-Bylaws review

-Executive needs to be accountable for this

-General membership will be a part of this committee

-review bylaws and a number of other different documents from other associations

**Stephane will look into recruitment for this committee. Stephane will strike up a package for the executive to review regarding criteria for recruiting people for this project.**

### **Policy Committee (day to day business)**

-a separate committee will be struck

-will look at how the association is operating on a day to day basis

-assigning processes, physical fitness etc.

-what drives our decisions and what is our process in coming to these decisions

**Moved by F. Goldring:** That the attached Terms of Reference for both the Governance Committee and Policy Committees be approved

**Seconded by K. Lasuik**

**Approved unanimously**

### **EBOA Calendar**

September 17-18, 2010 – Clinic at the U of A for those who can't make it to the super weekend

-October 1-2, 2010 (tentative) - Community league clinic

-S. Labonne stressed the importance of having an education plan (ie: clinics etc), as well, all receivables and payables should be put through the Association.

-Post the dates for the clinics on the website immediately.

### **Clarification on what the \$70.00 fee for community league includes:**

Insurance

Sweater

Whistle

Evaluation

Clinician

-In the past there have been too many little clinics aside. Propose the dates and people need to be responsible to attend at least one of those dates.

-Spring League, if you pay \$40 for the clinic and you will be credited if you come back in the fall as a full EBOA member. K. Heine asked if this would be including community league as well. It does not.

-K. Heine will only apply this to the EBOA for now until the policy committee provide some advice and direction

-ABOA clinic is September 11-12, 2010

### **Level 1 Clinic (F. Goldring)**

September 10-12, 2010

(on the notice advise where you can find your level)

The clinic will be until 5:00 p.m.

Sherwood Park Clinic will be held on October 30, 2010

### **Level 2 & 3 Clinics (K. Lasuik)**

\*October 5-6, 2010 (evenings back to back) – level 2 & 3 & 4

6:00 – 9:00 hopefully at Roslyn

\*November 6, 2010 make up clinic (Saturday) – level 2 & 3 & 4

9:00 – 3:00 hopefully at Roslyn

-EBA usually starts at the end of September

-Rules will not be finalized until Morgan is able to figure it out. The rules will be presented whenever we get it.

-K. Lasuik suggested that her clinic include listening to Violet Palmer and then going back to Roslyn to complete the rest of the clinics (September 11-12)

**Moved by L. Mangano: That the calendar be adopted as discussed**  
**Seconded by C. Magnan**  
**Passed unanimously**

### **3 Person Clinic – Spring League**

Possibly April 8 & 9, 2011 at Roslyn School

### **Clinics - Clarification**

- For clinics offered outside of Edmonton, ABOA gets the call, then deploys resources accordingly
- When EBOA receives an ABOA request, K. Heine should also be advised

### **NOCP Mentorship**

Level 1	Sophomore and Juniors
Level 2	Intermediate A & B
Level 3	Senior B
Level 4	Senior A
Level 5	FIBA

Question: Will the people with 1 year experience be automatically moved up a level?

-The NOCP program doesn't allow for this automatic movement so what will our procedure be? What do we do with those people that are not moved into level 1 right now. They will have to apply to make the jump and go through the process (ie: the evaluations)

\*Community to EBOA Officials  
-considered prospects for Level 1

\*Community officials that reffed for 2-3 years (Level 2/3 Clinic)  
\*The new community officials (Level 1 Clinic)

\*New members at Spring League coming back in the Fall will be considered a prospect ("P") but will attend the Level 1 Clinic

-K. Lasuik to add a paragraph for the website to explain what a "prospect" is. For example community level officials who will move to the EBOA for the current basketball season. Remove the ABOA from any reference on the website.

-Community League is now formally split from EBOA

### **Roles and Responsibilities**

\*JDO  
\*EDO  
\*Chair of the Mentorship Program/NOCP Chair

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### **Under the EDO position on the attached**

-Wording Changes see (\*) :

**First Page:** DEO is responsible for the development of the ACAC Roster. Input will be sought from the ACAC evaluation committee, then submitted to the EBOA Executive for its consideration and approval.

**Second Page:** \$15.00 per game rather than first game free and 2<sup>nd</sup> game \$15.00

**Last Page:** implementation to be changed to consideration

Generally perhaps change “evaluation” to feedback to ensure that the mentor/mentee programs is viewed more positively

### **General Discussion**

-How do we help with facilitating mentor/mentee relationship (ie: they don't get along and a change needs to be made – do we pass that onto the Mentorship Program?)

\*K. Heine suggested that a recommendation be made to the DEO from the Mentorship Chair.

-Assignor and Mentorship Chair need to work closely together however the responsibility of assigning rests solely on the assignor.

-Governance committee will review the roles of these positions later

-K. Lasuik recommended J. Irvine

**Moved by K. Lasuik** that J. Irvine be appointed as the Mentorship/NOCP Chair

**Seconded by Fred Goldring**

**Passed unanimously**

### **Compensation for Mentorship/NOCP Chairperson**

**Moved by S. Labonne** that the Mentorship/NOCP Chair be compensated for this position in the amount of \$500.00.

**Seconded by Fred Goldring**

**Passed unanimously**

-the DEO's budget will cover what the Mentorship/NOCP Chair will need for materials such as copying etc.

### **Provincial Clinic – Guest Speakers**

-Violet Palmer and Bennie Adams

-EBOA will put together gifts for Violet and Bennie (golf shirt, logoed whistle and pad folio)

-J. Steinbrenner and B. Butlin's awards will be presented at our first general meeting (S. Labonne will arrange)

### **Daryl Paustian Development Scholarship**

-Received 7 names for consideration

**Moved by S. Labonne** that the following candidates receive EBOA scholarships

**Seconded by S. Taylor**

Frazer Bykowski

Sarah MacAlpine

Heather Rootsaert

Trevor Toews

**\*Passed unanimously**

**NOTE: K. Lasuik excused herself for this discussion and vote**

-C. Magnan will follow up with the recipients and the 3 that were not successful

**Website**

- old materials still in existence
- calendar responsibility will lie with the Secretary (ie: clinic)
- new look and content will be coming soon
- check the links (Basketball Alberta is not working)

**Orientation Package**

- new members of the Executive need to provide G. Nahornick with a written paragraph and everyone else review the content and ensure that it is correct. By next Friday (September 4, 2010)
- L. Mangano will send F. Goldring and K. Lasuik key points to discuss in the clinics as well as to add to the orientation package.

**Membership List**

- There are 3 formats in existence already. The Arbiter format, Basketball Alberta format and ABOA format.

**S. Taylor will follow up with ABOA to see if the Arbiter format is acceptable for our membership list.**

- S. Taylor to tell G. Desmarais and K. Heine when there are new names going on the list.
- S. Taylor will be responsible for maintaining the approved EBOA roster.

**Financial Discussion**

- Portfolio budgets (see handout)
- E-mail draft budgets for individual portfolios to K. Heine by September 18, 2010
- Cash Flow Projection handed out and reviewed
- no problems meeting any of our September obligations (including all expenses like the Go-Centre, spring evaluations and planning meeting)
- \$24,000 cash going into the new year so we are way ahead of the game (which is estimated at 10,000)
- S. Labonne suggested that EBOA may consider having a cabinet to display awards etc. at the Go-Centre
- S. Labonne suggested that consider placing some amenities to the referees room
- K. Heine suggested that ABOA submit a budget to Cam for anything they foresee as an expense with respect to the social aspect of ACAC exchanges (ie: the Kings pre-season tournament, exchanges etc.)
- K. Heine requested that the Assignors get together and figure out how they will bill K. Heine for cell phone bills and let him know.
- Suggested that the EBOA get a credit card to use
- \*Kent would need to provide the bank the last 2 years of financial statements

\*Could get a credit as high as \$20,000.00

\*Could get control over how many cards, who has one and any card that anyone has would have at the most a limit of \$5000.00

**Moved by Gil Desmarais that the EBOA Executive ask the membership for approval to apply for a credit card**

**Seconded by S. Labonne**

**5-4 vote in favour of applying for the credit card**

-Suggested that only people who absolutely need it can carry one around

### **Criminal Record Checks**

-ABOA has not had any discussions about criminal records checks

-S. Labonne noted that the EBOA code of conduct be used to deal with members.

-If the code of conduct doesn't assist us with disciplinary actions, then the policy committee should recommend appropriate changes.

-The Executive is not pursuing a Criminal Record Check at this time

### **ACAC Roster**

ACAC Roster/Try Outs/Future Development List for 2010-2011

-preseason games and tournaments coming up

-the formal tryout individuals will be placed with current college officials

-there is 1 current list removal recommended

#### **\*L. Mangano left the room for the discussion**

-Under the ACAC policies, the magic number for the list is 32 (excluding Karen and Grant Simmons).

-Usually have approximately 35 on our list.

-When ACAC schedule is being completed, CIS officials will get priority, followed by ACAC Crew Chiefs, etc. Best officials available will be assigned.

-EBOA, ABOA and Canada West Policy prohibits officials from doing games during the day prior to an ACAC or CIS game.

ACAC Roster for 2010-2011 was approved by Executive with 2 changes

### **Jerseys**

-CIS wears Nationals grey shirts provided by MFE in Montreal

-All other levels in Alberta officials will wear black and white stripes

-Level 1 prospects should purchase a striped shirt

-It was suggested that perhaps a supply of ref gear be kept

**Moved by S. Labonne that the Item related to Grievance be moved in private**

**Seconded by F. Goldring**

**Passed unanimously**

**Meeting moved to private at 2:30 p.m.**

**\*Karen Lasuik left the meeting for this portion**

**Moved by S. Taylor that the meeting reconvene in public**

**Seconded by F. Goldring**

**Passed unanimously**

**Meeting moved back in public at 3:15 p.m.**

***Meeting Adjourned at 3:20 p.m.***